

# Carey Park Golf Course

9 Emerson Loop  
Hutchinson, KS 67501  
620 694-2698

## 2023 GOLF EVENT CONFIRMATION AGREEMENT

CONTACT INFORMATION	
Event Chairperson:	Today's Date:
Company or Group Name:	
Street Address:	
City, State, Zip:	
Phone:	Cell Phone:
Fax:	E-mail:
Golf Course Contact: <b>Colton Berk or Tyler Swensen, PGA</b>	
Phone: 620-694-2698	Cell Phone: (620) 366-1406
Fax:	E-mail: colton.berk@hutchgov.com

GOLF EVENT INFORMATION	
Golf Event Date:	
<b>Start Time/Format:</b> Start Time: Format: Holes: # of Players: (Fee includes \$5 per person prize fund). (9-holes \$3.00)	<b>Format, Check one:</b> <input type="checkbox"/> Consecutive Tee Times <input type="checkbox"/> Shotgun (18 holes, 80 players) <input type="checkbox"/> Two Tee System <input type="checkbox"/> Modified Shotgun (9 hole or 36 players or less)
Guest ( <input type="checkbox"/> ) Carts ( <input type="checkbox"/> ) Range ( <input type="checkbox"/> ) Lunch \$                  Dinner \$	<b>Price Per Guest: \$XX (Green Fee, Cart, Range, Concession)</b>
<b>Minimum Deposit of \$ 300 or prize fund, greater of the two.</b>	<b>Prize fund with due with contract. Credit Card will not be charged unless your group no-shows. Check may be used instead of credit card and will / can be cashed the day of event unless other form of payment is made.</b>
<b>(SCOREBOARDS, CART AND HOLE ASSIGNMENT AVAILABLE WITH USE OF CLUBHOUSE)</b>	
<b>Final player count must be guaranteed 7 days in advance</b>	
<b>Golf Package Includes: Green Fees, Cart Fees and Prize Fund</b>	
Credit Card Information: <b>Name (as appears on card):</b> Card # Expiration: Signature of Card Holder	

Event Chairperson Initial: \_\_\_\_\_

Golf Course Contact Initial: \_\_\_\_\_

## TERMS AND CONDITIONS

### **Additional Cart Rental (Groups of 72 players or more)**

The Carey Park Golf Course maintains a fleet of forty (40) golf carts. Groups requiring additional carts may rent for a fee of \$45 per cart (Min of 6). Requests for additional carts must be made a minimum of ten (21) days in advance.

### **Reserving Your Golf Outing Date/Deposits and Pre-Payments**

Your Golf Outing Date will be reserved when we receive a signed copy of this Agreement and your Initial Deposit. If we do not receive a signed copy of this Agreement with your Initial Deposit or Pre-Payment by the Due Dates your reservation may be cancelled without further notice, and we will be relieved of all further obligations for the Golf Outing. **The Initial Deposit is refundable up to 7 days** and may be paid by cash, credit card, corporate or cashier's check. Your Pre-Payment must be received prior to the Golf Outing.

### **Food and Beverage / Course Arrangements**

If you choose to use an outside catering service, there will be \$50.00 fee for the use of the club house. All menu items, course arrangements and other details pertaining to this event must be received 30 days prior to the event, or if booked less than 30 days prior to the event, within 72 hours of booking. A Banquet Event Order (BEO) will be sent to you that will confirm food and beverage requirements and the agenda for your event. You will promptly notify us if you want us to make any changes to the BEO. Menu pricing can be guaranteed 30 days prior to the event. Menu selections must be confirmed with our Food and Beverage Department. We reserve the right to change the location of meals, beverage set ups and award ceremonies depending upon the Guaranteed Guest Count.

All food and beverage consumed on site must be purchased from us, including bottled water, snacks, and donated items (without prior approval). We do not permit the service of alcoholic beverages to anyone who is under the age of 21, or who we determine is intoxicated. Only our employees may prepare and serve food and beverages, including alcohol.

### **Golf Participants**

The final number of Guests that will participate in the Golf Outing (the "Guaranteed Guest Count") is due 7 days prior to the Golf Outing Date. Copies of the pairing sheet and/or the number of golf club rental sets you will require are due 3 days prior to your event. We will try and accommodate up to a 10% increase above the Guaranteed Guest Count on the Golf Outing Date. The total number of players can decrease up to 4 players within 7 days of the event without penalty. We reserve the right to change format of your tournament if you change the Guaranteed Guest Count. We require a minimum of 36 participants to reserve the golf course for a shotgun or modified shotgun format. The golf course may remain open for member/public play.

### **Guarantee/Final Payment**

You are obligated for payment of guaranteed charges and additional services and products you purchase. All outstanding balances must be settled on the Golf Outing Date without prior approval from Tyler Swensen or Matt Miller. Payment for final charges is due when presented to you and will be based on the greater of the Guaranteed Guest Count or actual number of participants, and may also include service charges, breakage, other services or merchandise purchased on the Golf Outing Date, and applicable taxes. Any balance due must be paid the day of the event.

### **Proper Conduct/Indemnity**

You are responsible for the proper conduct and attire of all participants, use and care of the golf course, clubhouse facilities, equipment, and golf carts. You are also responsible for any injuries to people, or damage to property, equipment and golf carts caused by the participants of your event. You agree to promptly pay for all injuries to people and damage to property upon presentation of the charges. You agree to indemnify, defend, and hold us harmless from all damages and injuries caused by participants of your event, except to the extent caused by the negligence or willful misconduct of our employees or agents. We reserve the right to remove anyone from our property who engages in disruptive, violent, profane, intoxicated, or abusive behavior.

**Inclement Weather**

Frost, rain, lightning, fog, or other inclement weather may cause delay to the start of your event. If playing conditions requires cancellation of the event by us, the event will be rescheduled at the first available date that is mutually convenient. If we determine that a "rain-out" has occurred after the start of your event, our Authorized Personnel based on the number of holes played will make an equitable adjustment.

**Cancellations**

If you cancel your event within 6 days of the event, after signing the confirmation agreement you agree to pay a cancellation fee of \$300 (Initial Deposits already received by us). If you cancel your event 7 days prior to the event, the deposit will be refunded without penalty.

**General Rules and Conditions**

Please communicate the following rules and conditions to your participants:

- Only two riders and two bags per golf cart. All participants must observe the safety rules printed in the cart and must drive prudently as course conditions allow.
- Each participant must have a set of clubs and may rent clubs from the Golf Shop.
- Participants are asked to keep up with group in front of them.
- Participants are required to adhere to the Dress Code. Please ask the golf course representative for a copy. We are a "soft spike" property.
- Children under the age of 5 are not allowed on the golf course at any time.

The terms "you", "your" and "yours" refer to: (1) your corporation, limited liability company or non-profit organization if this agreement is executed by a representative of such organizations, or (2) the individual chairperson of the event executing this Agreement on behalf of a group of individuals, social club, or other unincorporated organization. The terms that are used "we", "us" and "our" refer to **Carey Park Golf Course**. If you are signing this Agreement on behalf of a corporation, limited liability company or non-profit organization you represent and warrant that you have the authority to execute and deliver this Agreement, and that this Agreement constitutes the legally valid and binding obligation of your company or organization.

**Total Cost: (prize fund included)**

Players (9 Holes):	X (WD)	\$18.00	(WE)	\$21.00	=	\$
Players (18 Holes):	X (WD)	\$27.00	(WE)	\$29.00	=	\$
Pass holders:	X (9)	\$5.00	(18)	\$7.00	=	\$
Carts:	X (9)	\$10.00	(18)	\$16.00	=	\$
Range:	X (SM)	\$4.00	(LG)	\$6.00	=	\$
Food:	X	(\$6.00 - \$15.00)		\$ .	=	\$
Total:					=	\$

**\*\*\*SEASON PASS RATES WILL APPLY IF SAVINGS IS PASSED ON TO THE PASS HOLDER\*\*\***

***We look forward to hosting your event.***

***Thank you for choosing Carey Park Golf Course.***

**Carey Park Golf Course**

**Tournament Chair Signature**

By: \_\_\_\_\_ Date: \_\_\_\_\_

By: \_\_\_\_\_ Date: \_\_\_\_\_